

**SPONSORSHIP Agreement with the  
Denver Chapter of  
The Construction Specifications Institute (CSI)**

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This document describes the services that will be provided by the Denver Chapter of CSI to \_\_\_\_\_ for a period of one calendar year from the date that the Sponsorship payment is received as listed herein.

1. The Denver Chapter CSI will recognize all Sponsors at each Membership Meeting held monthly between September and June. The “Construct Denver” symposium is held in March or April of each year and replaces the Membership Meeting for that month. The Chapter operates on a fiscal year starting July 1 each year.
2. The Denver Chapter CSI provides 3 guest luncheon passes for the Sponsor to utilize for any of the monthly Luncheon Meetings held during the year. Registration of the guest is the responsibility of the Sponsor and should be made prior to the luncheon, by means of the online registration process.
3. The Denver Chapter CSI will provide opportunity and space for each Sponsor to have a Table-Top display at 2 Membership Meetings. Sponsor to select which 2 meeting dates they prefer and schedule with Chapter at least 2 weeks prior to the selected meeting, and complete the online registration for the meeting. Please contact the Table Top Chair – Rick Felton, [rickfelton@earthlink.net](mailto:rickfelton@earthlink.net) for scheduling.
4. The Denver Chapter CSI will provide a “business” link on the Chapter website for the Sponsor during the Agreement period. Sponsor to provide logo and desired website to be displayed as the Sponsor’s link on the website. All Sponsor contact information will also be included on the website. Please contact the Website Chair – Ann Baker, [ann.baker@rnl-design.com](mailto:ann.baker@rnl-design.com), to have your business link placed on the website or updated.
5. The Denver Chapter CSI will include a Sponsor advertisement in each electronic publication of the award winning Denver Chapter Roster during the Sponsorship period. The Sponsor’s “ad” can be a maximum of 6.5 inches wide by 8.5 inches high and in color. The Chapter Roster is updated approximately each calendar quarter and emailed to current members, CSI Region officers and to Institute for their information. Please contact the Executive Secretary – Michelle Duran, [mdurancsi@qwestoffice.net](mailto:mdurancsi@qwestoffice.net), for placement and updates to your roster ad and information.
6. The Denver Chapter CSI will provide a booth space at the annual “Construct Denver” symposium in addition to recognizing the Sponsor at all study sessions and the Dinner held as part of “Construct Denver”. Sponsor will have first choice to select booth location, in the order in which their sponsorship payment was received. It is the Sponsors responsibility to complete the registrations forms requested for this event. Sponsors receive all other benefits made available for booth reservations at symposium. Additional fees will apply if booth power

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supply is required, or additional vendors and guests dinners are needed for this event, and will be billed separately.

7. The Denver Chapter CSI will provide a Sponsors logo and webpage link in all electronic Newsletters published and distributed by the Chapter to members and related associations. Please contact the SCOPE Chair, Josh Vogel, [jvogel@amdarchitects.com](mailto:jvogel@amdarchitects.com), for placement and updates to your logo and webpage links.

The cost of a Denver Chapter CSI Sponsorship is:

CSI Denver Chapter Member	\$ 950.00
Non-CSI Denver Chapter Member	\$ 1,295.00

This agreement between Denver Chapter CSI and:

\_\_\_\_\_ By: \_\_\_\_\_

Upon payment of: \$ 950.00 / \$ 1,295.00 by: Company Check / Credit Card

If you wish to pay by credit card please contact Michelle Duran.

Upon receipt of payment you will receive your welcome packet that includes your 3 guest passes, 2 tabletop passes to present at the luncheon meetings for credit, as well as the order in which you will be in line to select your Construct Denver booth.

This date: \_\_\_\_\_

Thank you for your support of the Denver CSI Chapter.

Sincerely,

Michael Young  
CSI Denver Chapter President  
FY2012